



# The John Taylor SCITT

## John Taylor High School SCITT: Code of Conduct for Trainee Teachers

As a trainee studying on an ITE programme you are expected to conduct yourself at all times in an appropriate professional manner.

You are entitled to expect that your professional practice settings mirror the professional experience of a teacher, and settings are entitled to expect that you will present and conduct yourself in a way that is consistent with the professional expectations of a teacher.

This code considers Teachers' Standards in England, 2012, the current Initial Teacher Training Criteria, the Disclosure and Barring Services legislation and Safeguarding legislation. It sets out the SCITT's expectations of you as you engage with a professional programme. You are signing the document to evidence and agree to abide by the behaviour, attitudes, responsibilities, and agreements outlined to you both as a trainee and as a representative of the SCITT.

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### Behaviour and attitude:

As a trainee following an ITT programme with the John Taylor SCITT you are expected to demonstrate consistently high standards of personal and professional conduct, honesty and integrity and understand that behaviours including dishonesty, harassment, bullying, violence, abuse of alcohol or drugs will lead to disciplinary action.

You should:

- Show respect for the rights of others, being mindful of the difficulties some groups may face and ensure personal prejudices and stereotypical views do not influence your judgments or actions.
- Respect confidentiality, comply with the General Data Protection Regulation and Child Protection legislation, and always ensure that photographs or digital images are acquired with reference to the school's policy.
- Always treat children and colleagues in a professional and courteous manner, using language appropriate to the situation and person involved.
- Demonstrate professional behaviour and relationships towards all staff, pupils/ learners, and trainees in both formal and informal contexts, including via social media.
- Observe boundaries in line with a teacher's professional position and responsibilities, never agreeing to meet children outside school premises without another responsible adult present and never making unnecessary physical contact with children.
- Maintain a professional approach to all communications, including e-communications and social networking, ensuring that comments made do not bring yourself, your family, your colleagues, or the SCITT Partnership into disrepute.

- Be punctual at all times.
  - Use appropriate channels to communicate any concerns you may have with your training.
  - Maintain an appropriate standard of professional dress and appearance.
  - Adhere to all guidance regarding COVID-19 via the SCITT and your placement school.
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## Professional responsibilities:

In addition, you are required to:

- Take responsibility for your own learning and development, ensuring a professional and accountable approach to all aspects of the programme. For example, there is an expectation that you will engage with wider reading and subject associations.
- Take responsibility for managing the demands of the profession by looking after your personal well-being and actively developing resilience strategies.
- Show an active willingness to engage with, listen to and act on feedback and advice from mentors and trainers across the SCITT partnership.
- Actively reflect on your learning and teaching experiences to target set, action plan, improve, achieve, and attain highly.
- Participate and actively engage in all learning and teaching experiences and all related activities.
- Engage with all SCITT feedback mechanisms, such as trainee surveys and evaluations.
- Attend **all** training sessions, registering your attendance at each.
- Meet all deadlines for the submission of assignments and school-based tasks, uploading all required documentation to SENTINEL in line with requirements.
- Follow the procedures for notifying absences.
- Take responsibility for accessing, reading, and engaging with the policies, procedures and practices across your training programme and ensure all safeguarding procedures are fully adhered to.

Trainee Name \_\_\_\_\_

Trainee Signature \_\_\_\_\_

Date completed \_\_\_\_\_